

Go! Highlands Inc.

A Community Association of the Central Highlands

General Meeting

Tuesday 20th March 2007 commenced at 7.00pm
Resource Centre, Hamilton



MINUTES

Attendance

Mary Downie, Lana Benson, Tracey Turale, Charlotte Pitt, Cheryll, McIntosh, Sally Embrey, Philip Pitt, Andrew Benson, Angela Cooper, Christine Russell, Maree Krause, Simon Josey, Maria Josey, Anita Campbell, Matthew Pitt, Tim Parsons

Apologies

Wayne Turale, Patsy Clark, Clive Burrett, Chris McIntosh, Richard Downie, John Shoobridge, Libby Shoobridge. James Collins, Michael Polley, Catryna Bilyk, Brendan Flack, Brian Knowles, Nigel Smith

ITEM	DISCUSSION	ACTION
1.00	CONFIRMATION OF MINUTES OF THE 6 TH FEBRUARY 2007	<i>Moved Charlotte Pitt Seconded Lana Benson that the Minutes of the meeting dated 06.02.07 be accepted as a true and accurate record of the meeting - CARRIED</i>
2.00	BUSINESS ARISING FROM MINUTES	All matters are covered within this meeting
3.00	CORRESPONDENCE 3.01 Out:	Tracey Turale to e-mail correspondence to Andrew Benson
	<ul style="list-style-type: none">• Summer Holiday Fun Project final report• Letters of invitation to AGM to those who have supported Go!	

ITEM	DISCUSSION	ACTION
	<p>Highlands Inc!</p> <p>3.02 In:</p> <ul style="list-style-type: none"> • Department of Health and Human Services – receipt of application under the Community Support Levy, Charitable Organizations Grants Program (for two programs, Parents Place and Experiencing Arts in the Central Highlands). • Tasmanian Police – success with application for volunteer fee for national criminal history record checks. • NRM committee request for letter of support for grant application to renovate Hamilton Community Resource Centre. 	<p>Mary Downie to provide a list of correspondence to Andrew Benson</p>
4.00	TREASURERS REPORT	
	4.01 Budget	
	Treasurer Cheryl presented her report	<p><i>Moved Cheryl McIntosh Seconded Tracey Turale that the Treasurer's Report be accepted and that the Executive provide a report to the next meeting on the financial framework for the accounts. CARRIED</i></p> <p><i>Moved Lana Benson Seconded Anita Campbell that every project should have a separate bank account and be acquitted accordingly - CARRIED</i></p>
	The Treasurer confirmed that the ATO says Go Highlands Inc self assess and is therefore tax exempt.	Noted
	Treasurer Cheryl advised that everything should be treated as attracting GST unless otherwise stated.	Noted



ITEM	DISCUSSION	ACTION
	<p>4.01 Development of Policy for Dealing with Documentation and Banking</p>	<p><i>It was resolved that this be actioned as part of the Executive activities in the previous motion in relation to the financial framework</i></p>
	<p>4.02 Officeworks account</p> <p>Proposed motion for people authorized to purchase on this account, Mary Downie, Tracey Turale, Lana Benson. Account number 6008642</p>	<p><i>Moved Andrew Benson Seconded Maree Krause that Go Highlands Inc open an account at Officeworks to purchase on this account, with Mary Downie, Tracey Turale, Lana Benson being authorised to order items on behalf of Go! Highlands Inc - CARRIED</i></p>
	<p>4.03 Bank Account Signatories</p> <p>It was proposed that Tracey Turale to be an additional signatory for Go! Highlands Inc</p>	<p><i>Moved Anita Campbell Seconded Philip Pitt that Tracey Turale to be a additional signatory for the Go! Highlands Inc bank accounts - CARRIED</i></p>
5.00	GENERAL BUSINESS	
	5.01 New Members	
	<p>Application from Sally Embrey was presented to the meeting as a new member of Go! Highlands Inc.</p>	<p><i>Sally Embrey was Nominated by Mary Downie Seconded by Tracey Turale and the meeting endorsed the application - CARRIED</i></p>
	<p>Application from Christine Russell was presented to the meeting as a new member of Go! Highlands Inc.</p>	<p><i>Christine Russell was Nominated by Mary Downie, Seconded Lana Benson and the meeting endorsed the application - CARRIED</i></p>
	5.02 Web Site (Simon Josey)	
		<p>Web-Master Simon demonstrated and President Mary launched the official Go! Highlands Inc.</p>



ITEM	DISCUSSION	ACTION
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web site. It was acknowledged with acclamation by the meeting.

5.03 Partnership Agreements (Tracey Turale)

Tracey to provide details for the next meeting

5.05 Wayatinah Sports and Social Club

It is understood that a request will shortly be received from the WS&SC to be a sub-committee of Go! Highlands to gain incorporation status.

Moved Mary Downie Seconded Charlotte Pitt that subject to the W S & S C providing a written request, that the meeting approve a sub committee arrangement in accordance with the Go! Highlands Inc., Sub Committee's Policy - CARRIED

6.00 PROJECT REPORTS

6.01 Office of Youth Affairs Grant (\$2,200.00)

6.02 Ace Grant – Skills Development for Community Groups in the Central Highlands (\$4,300.00)

6.03 Women’s Development Grant (\$950.00)

6.04 Go Gretna Girls auspiced by Go! Highlands (\$1,100.00)

6.05 Community Support Levy Charitable Organisation Grants program Small Grants

-Parents Place submitted by Tadpoles program

6.06 Community Support Levy Charitable Organisation Grants program Small Grants

- Experiencing Arts in the Central Highlands

It was resolved that as all projects were reported as part of the AGM and it was accepted that the previous report be received - CARRIED

ITEM	DISCUSSION	ACTION
	<p>6.07 Operation Bus Stop</p>	
7.00	<p>COMMUNITIES FOR CHILDREN AND FAMILIES CONSORTIUM</p> <p>Tadpoles (Tracey Turale) Update provided by Tracey Gretna Playgroup is operating Ellendale Playgroup is operating The team are consulting with other Communities within the Central Highlands</p>	<p><i>It was resolved that Tracey's verbal report be received - CARRIED</i></p>
8.00	<p>COMMUNITY CONNECTIONS</p> <p>8.01 National Suicide Prevention Strategy The meeting welcomed Angela Cooper who is the Go1 Highlands Inc., Suicide Prevention Strategy Project Officer and she provided a status report. Angela also advised that three to four workshops are planned in the near future</p> <p>8.02 Community Audit</p>	<p><i>It was resolved that Angela's verbal report be received - CARRIED</i></p> <p><i>It was resolved that this item is to remain on the Agenda for future action</i></p>
9.00	<p>POLICIES AND STRATEGIES</p> <p>9.01 Sub – Committees Andrew Benson advised the meeting that he had tabled a copy of the revised Sub Committee's policy at the Feb 2007 meeting for consideration. He further advised that there had been no proposed amendments to the revised policy document.</p>	<p><i>Moved Tracey Turale Seconded Lana Benson that the revised Sub Committee's policy be adopted - CARRIED</i></p>



ITEM	DISCUSSION	ACTION
	9.02 Go! Highlands Inc - Event Management Checklist	Andrew Benson to provide a copy of the Event Management Checklist that he has developed, for consideration at the next meeting
10.00	COMMUNICATION	<i>It Was Resolved that Web Master Simon is to consult with the web editing team in presenting relevant information to our Community in electronic format - CARRIED</i>
11.00	OTHER BUSINESS	
12.00	NEXT MEETING IN BOTHWELL 17TH APRIL 2007	<i>It Was Resolved that Anita Campbell is to confirm the venue and advise President Mary</i>
13.00	CLOSE 20.30	
	IDEAS CHEST	Wall in the Wilderness activities LB,TT & MD to proceed with this matter

President's Signature:

Date: